

THE CENTRAL CHURCH OF CHRIST FUND RAISING POLICY

In the decision of whether or not to hold a fund raiser for Central Church of Christ and/or its various ministries, and/or to use church property for a fund raiser, we must insure that at all times we project a positive testimony of Christ in our community, that the fund raiser will meet legitimate ministry needs, and that no laws or regulations are violated.

FUND RAISING GUIDELINES:

- Individuals, individual ministries, and groups within Central Church of Christ may not raise funds or solicit donations of goods on their own or endorse the efforts of other groups without the written approval of the Executive Minister.
- Fund raising requests must be approved prior to the activity using the Central Church of Christ Fund Raising Request. No communication/advertising of said fund raiser should be done until written approval is obtained from the Executive Minister.
- All fund raisers must be held with the intention of furthering the mission of the church and/or other non-profit missions or organizations that Central Church of Christ directly supports. The needs of the church and/or ministry area and how the fund raiser will meet those needs must be clearly identified in the Fund Raising Request Form.
- Consideration for approval of a fund raising request will include whether or not the request will conflict with or detract from church-wide endeavors already in progress or approved.
- “For-profit” groups cannot use the facility/grounds to hold sales or fund raisers even if promising a percentage of the proceeds to be given to the church. This can jeopardize the non-profit status of Central Church of Christ.
- Fund raisers held off-site can be supported by “for-profit” organizations (percentage of the proceeds donated, etc.), but must meet the requirements of the guidelines listed above. Per Post Office regulations, advertising of these fund raisers cannot be done in any church publication using its non-profit bulk mail permit.
- Sale of outside non-profit organizations’ merchandise may be used occasionally to help further the mission of the church and/or one of its ministry areas, but must not be used on a continuing basis. Failure to follow this can jeopardize the non-profit status of Central Church of Christ. If the sale does not further the mission of Central Church of Christ or one of its ministry areas it will not be allowed. This includes, but is not limited to sales of candy, raffle tickets, etc. for another non-profit organization.

PROMOTION/EXECUTION OF FUND RAISER

- In the promotion and execution of the fund raiser, we need to be sensitive to the body of Christ and not become a stumbling block. Fundraising activities occurring on Sundays will be conducted in such a manner that they enhance worship activities.
- All fund raising activities in the church building will be held in the Fellowship Hall and not in the foyer or sanctuary of the church, to allow those who choose not to participate to exit services in a worshipful manner.

- In the promotion and execution of the fundraiser, any flyers and/or handouts should be high quality, and used within the bounds of present facility guidelines (no tape on walls or doors, use of bulletin board approved through office, proper use of mailing permits, etc.)
- Fund raiser use of space in the Central Church of Christ facility, and/or use of church equipment, is subject to space/equipment not being used on a continuing basis by established ministries of the church. This is to be coordinated through the church office.

**CENTRAL CHURCH OF CHRIST
FUND RAISING REQUEST**

All requests must be submitted to the Executive Minister, who will check the calendar for conflicts, and then take the request to the next scheduled staff meeting. Please allow at least 30 days for approval.

In the event that staff cannot come to a clear conclusion on whether a fund raiser should be approved, the request will be taken to the elders for final decision.

Ministry area that will benefit: _____

Who will be targeted? _____

Fund Raising Plan (what activity/sales, charge to participant, etc.): _____

Purpose for Fund Raiser, Ministry area benefiting, etc.: _____

Date of Fund Raiser (or date range): _____

Cost to Hold the Fund Raiser (if any): _____

Dollar Goal for Fund Raiser: _____

Fund Raiser Coordinator: _____

Phone # _____

Submitted by: _____ Date: _____

Please fill out a Facilities Request Form and turn in with this Fund Raiser Request form if needed.

STAFF REVIEW:

Recommend: Approved Not Approved Date: _____

Explanation/Conditions: _____

Copy to Coordinator: Date _____ By _____

Signature of Executive Minister (if approved) _____ Date _____